



Terex Training
Online Tools
constructionsupport.terex.com

Training Database and
Online Course Booking
System

241109

Terex Centre of Excellence
Terex Equipment Limited
Newhouse Industrial Estate
Motherwell, ML1 5RY
United Kingdom

Technical Online Assistance; <http://constructionsupport.terex.com>



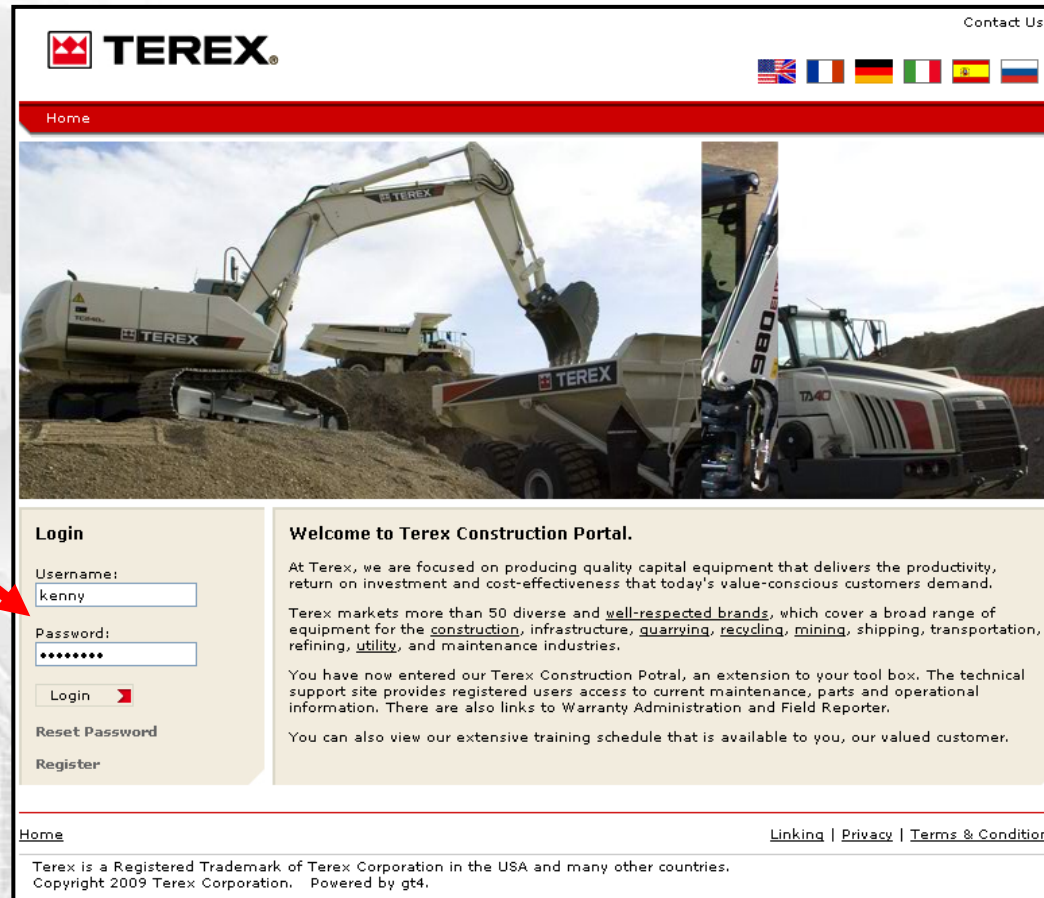
Terex Training


**Training Database and Online Booking
System:**

Instruction


Login – <http://constructionsupport.terex.com>


Login to the portal



 [Contact Us](#)

[Home](#)






Login

Username:

Password:



[Reset Password](#)

[Register](#)

Welcome to Terex Construction Portal.

At Terex, we are focused on producing quality capital equipment that delivers the productivity, return on investment and cost-effectiveness that today's value-conscious customers demand.

Terex markets more than 50 diverse and well-respected brands, which cover a broad range of equipment for the construction, infrastructure, quarrying, recycling, mining, shipping, transportation, refining, utility, and maintenance industries.

You have now entered our Terex Construction Portal, an extension to your tool box. The technical support site provides registered users access to current maintenance, parts and operational information. There are also links to Warranty Administration and Field Reporter.

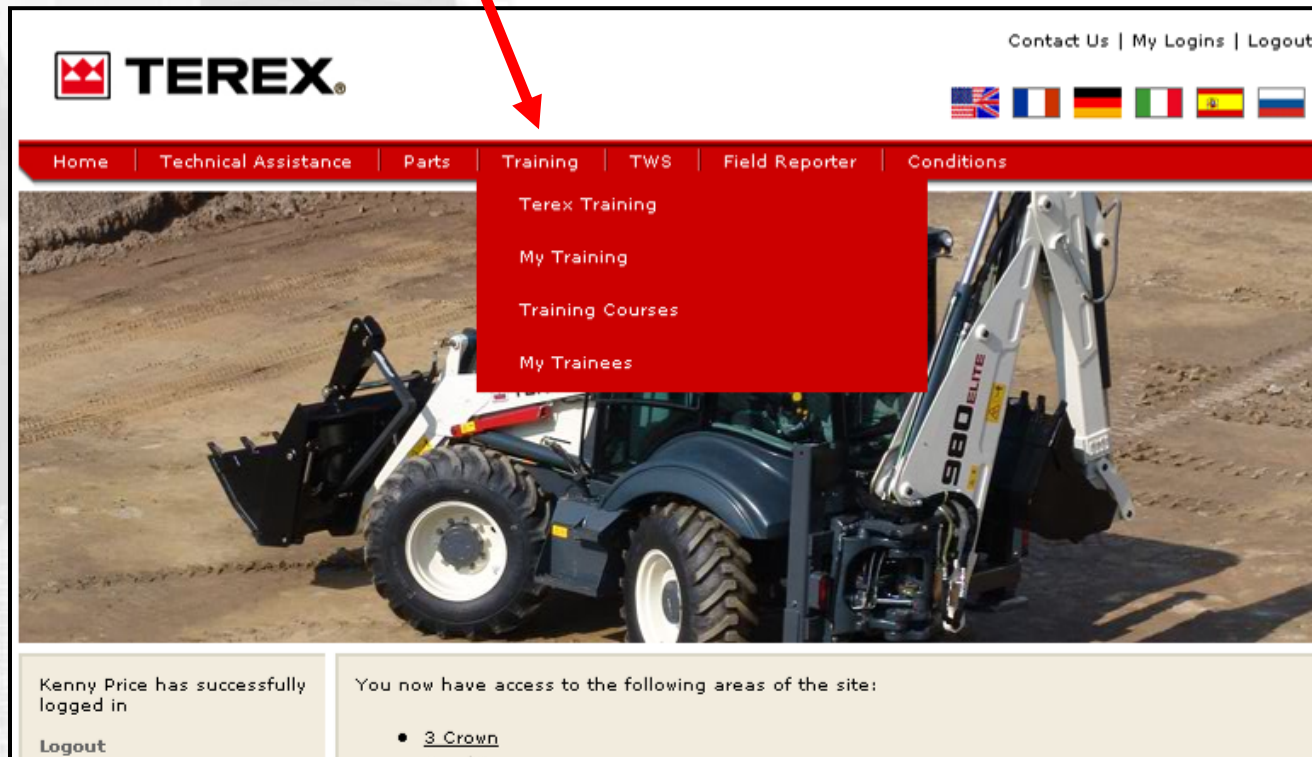
You can also view our extensive training schedule that is available to you, our valued customer.

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Training Area

Open the drop-down Training menu



The screenshot shows the Terex website interface. At the top right, there are links for "Contact Us", "My Logins", and "Logout". Below these are flags for the United Kingdom, France, Germany, Italy, Spain, and Russia. A red navigation bar contains the following menu items: "Home", "Technical Assistance", "Parts", "Training", "TWS", "Field Reporter", and "Conditions". The "Training" menu is open, displaying a red dropdown menu with the following options: "Terex Training", "My Training", "Training Courses", and "My Trainees". A red arrow points from the text "Open the drop-down Training menu" to the "Training" menu item. Below the navigation bar is a large image of a Terex 980 ELITE skid steer loader. At the bottom of the page, there are two informational boxes. The left box states "Kenny Price has successfully logged in" and includes a "Logout" link. The right box states "You now have access to the following areas of the site:" and lists "3 Crown" as an available area.

TEREX

Contact Us | My Logins | Logout

Home | Technical Assistance | Parts | Training | TWS | Field Reporter | Conditions

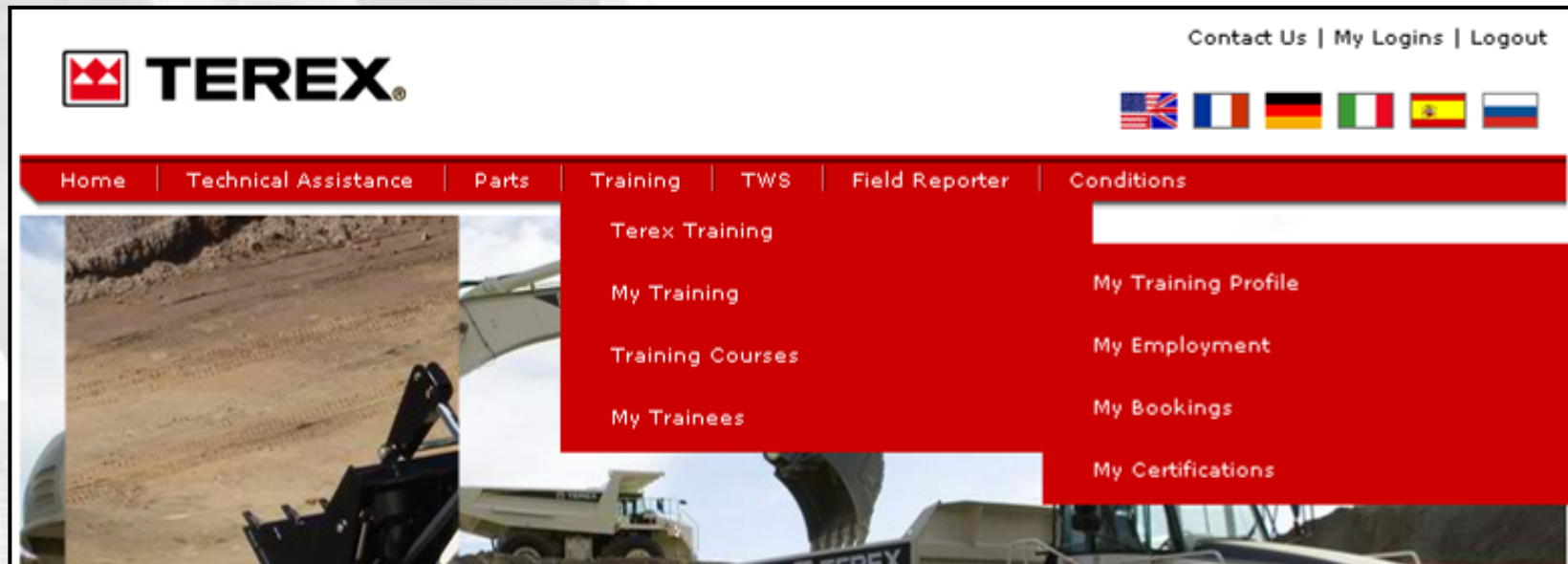
Terex Training
My Training
Training Courses
My Trainees

Kenny Price has successfully logged in
Logout

You now have access to the following areas of the site:
• [3 Crown](#)

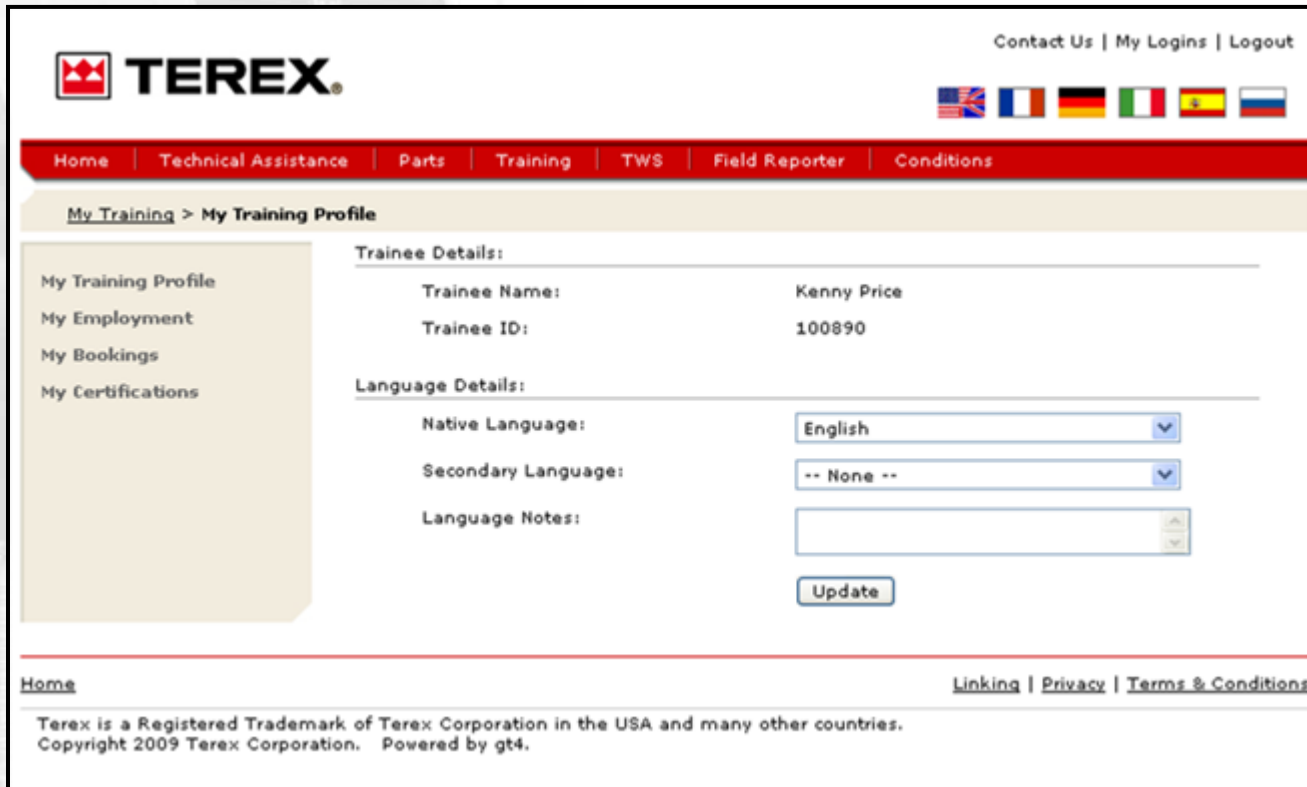
My Training

The 'My Training' area allows the user to see their training record and profile.



My Training Profile

'My Training Profile' displays the training ID of the trainee and allows the trainee to update their registered language capability.



TEREX [Contact Us](#) | [My Logins](#) | [Logout](#)

[Home](#) | [Technical Assistance](#) | [Parts](#) | [Training](#) | [TWS](#) | [Field Reporter](#) | [Conditions](#)

[My Training](#) > [My Training Profile](#)

My Training Profile
My Employment
My Bookings
My Certifications

Trainee Details:

Trainee Name:	Kenny Price
Trainee ID:	100890

Language Details:


Native Language:	English
Secondary Language:	-- None --
Language Notes:	


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My Employment

'My Employment' displays the company information of the trainee and allows the trainee to request a company transfer if his employment changes.

Contact Us | My Logins | Logout



[Home](#) | [Technical Assistance](#) | [Parts](#) | [Training](#) | [TWS](#) | [Field Reporter](#) | [Conditions](#)

[My Training](#) > **My Employment**

My Training Profile

My Employment

My Bookings

My Certifications

Trainee Details:

Trainee Name:	Kenny Price
Terex Trainee ID:	100890
Company Name:	Terex Heavy UK (TEL - Motherwell)
Company Training ID:	TEL01

You can change the company that your account is associated with. The new company will be asked to confirm the transfer.

Company Training ID #

You can leave this company without transferring to another by selecting the option below.

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My Bookings

'My Bookings' displays the booking status of any courses the trainee has requested or is active in the booking process stage.

Contact Us | My Logins | Logout

Home | Technical Assistance | Training | TWS | Field Reporter | Conditions

[My Training](#) > **My Bookings**

My Bookings

Complete Bookings.
You have no complete bookings.

Confirmed Bookings.
You have no confirmed bookings.

Provisional Bookings.

COURSE	LEVEL	LOCATION	LANGUAGE	APPROVED
Rigid Dump Truck Level 2 23 Nov 2009	2	Classroom 1 Terex Centre of Excellence, Motherwell		18 Nov 2009

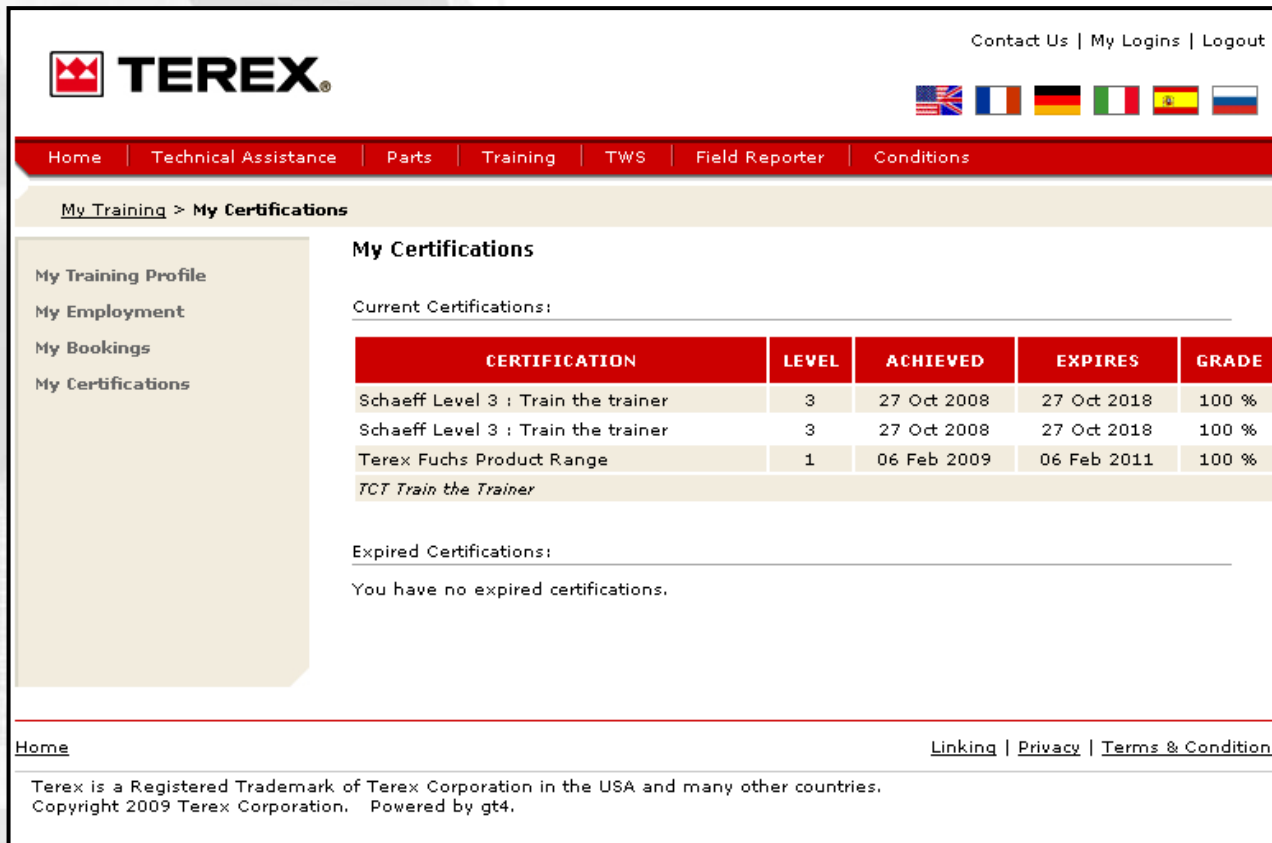
Requested Bookings.
You have no requested bookings.

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My Certifications

'My Certifications' displays the courses that the trainee has passed and states the expiry date of the training certification. Any certification that has reached expiry will be shown below the table and the trainee will receive an email to alert them of this.



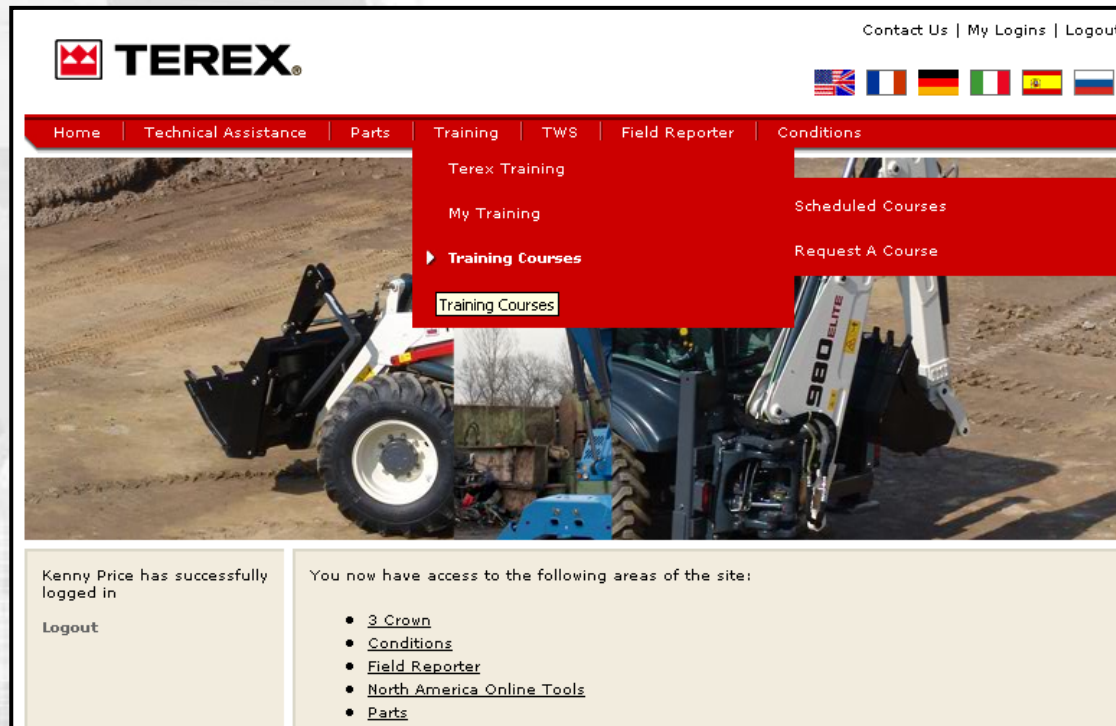
The screenshot shows the 'My Certifications' page on the Terex website. At the top right, there are links for 'Contact Us | My Logins | Logout'. Below this is the Terex logo and a row of flags representing different countries: USA, France, Germany, Italy, Spain, and Russia. A red navigation bar contains links for 'Home | Technical Assistance | Parts | Training | TWS | Field Reporter | Conditions'. Below the navigation bar, the breadcrumb trail reads 'My Training > My Certifications'. On the left side, there is a sidebar menu with links for 'My Training Profile', 'My Employment', 'My Bookings', and 'My Certifications'. The main content area is titled 'My Certifications' and is divided into two sections: 'Current Certifications' and 'Expired Certifications'. The 'Current Certifications' section contains a table with the following data:

CERTIFICATION	LEVEL	ACHIEVED	EXPIRES	GRADE
Schaeff Level 3 : Train the trainer	3	27 Oct 2008	27 Oct 2018	100 %
Schaeff Level 3 : Train the trainer	3	27 Oct 2008	27 Oct 2018	100 %
Terex Fuchs Product Range	1	06 Feb 2009	06 Feb 2011	100 %

Below the table, there is a link for 'TCT Train the Trainer'. The 'Expired Certifications' section states 'You have no expired certifications.' At the bottom of the page, there are links for 'Home', 'Linking | Privacy | Terms & Conditions', and a footer containing the text: 'Terex is a Registered Trademark of Terex Corporation in the USA and many other countries. Copyright 2009 Terex Corporation. Powered by gt4.'

Training Courses

'Training Courses' is where the current training schedule can be viewed and where specific courses outwith the schedule can be requested.



The screenshot displays the Terex website interface. At the top right, there are links for "Contact Us", "My Logins", and "Logout". The Terex logo is on the left. A navigation bar contains "Home", "Technical Assistance", "Parts", "Training", "TWS", "Field Reporter", and "Conditions". A dropdown menu is open under "Training", showing "Terex Training", "My Training", "Training Courses" (with a right-pointing arrow), and "Training Courses" (with a search box). To the right of the dropdown, there are links for "Scheduled Courses" and "Request A Course". Below the navigation, a large image shows a blue and white skid steer loader. In the bottom left, a message states "Kenny Price has successfully logged in" with a "Logout" link. In the bottom right, a message says "You now have access to the following areas of the site:" followed by a list of links: "3 Crown", "Conditions", "Field Reporter", "North America Online Tools", and "Parts".

Scheduled Courses

'Scheduled Courses' is where the current training schedule is displayed.

The schedule can be searched for courses based on; course title, level, centre, product, and language.

To see individual course details and to book a course you have to select the course with the cursor.

DATE	LANGUAGE	COURSE & LOCATION	LEVEL	AVAILABILITY
23 Nov 2009		Rigid Dump Truck Level 2 Terex Centre of Excellence, Motherwell	2	5 of 5
30 Nov 2009		ZW Bagger Fortbildung dieser Serie Terex Atlas Training Centre, Ganderkesee	3	0 of 0
07 Dec 2009		Terex Material Handlers, TM180-200, TM230-270, TM350 Terex Atlas Training Centre, Ganderkesee	2	19 of 20
14 Dec 2009		Heavy Wheeled Excavators, TW140 - TW240 Terex Atlas Training Centre, Ganderkesee	2	19 of 20
11 Jan 2010		Anschlusslehrgang (TC) TC15 bis TC125 Terex Schaeff Training Facility Rothenburg	3	5 of 12
13 Jan 2010		Anschlusslehrgang Fa. König Terex Schaeff Training Facility Rothenburg	3	0 of 12
18 Jan 2010		Backhoe Loaders Level 1 & Level 2 Terex Centre of Excellence, Motherwell	2	10 of 10
18 Jan 2010		Anschlusslehrgang (TL) Radlader TL65 bis TL260 Terex Schaeff Training Facility Rothenburg	3	7 of 12
20 Jan 2010		Anschlusslehrgang (TL) Radlader TL65 bis TL260 Terex Schaeff Training Facility Rothenburg	3	6 of 12
25 Jan 2010		Anschlusslehrgang (TW) TW70, TW85 und TW110 Terex Schaeff Training Facility Rothenburg	3	3 of 12
27 Jan 2010		Anschlusslehrgang Fa. König Terex Schaeff Training Facility Rothenburg	3	0 of 12
01 Feb 2010		Anschlusslehrgang (TC) TC15 bis TC125 Terex Schaeff Training Facility Rothenburg	3	7 of 12
03 Feb 2010		Anschlusslehrgang (TW) TW70, TW85 und TW110 Terex Schaeff Training Facility Rothenburg	3	4 of 12
08 Feb		Anschlusslehrgang (TL) Radlader TL65 bis TL260	3	0 of 12

Scheduled Course Details

'Scheduled Course Details' displays the complete course information.

The trainee can add the course to his 'wishlist' to consider in the future.

The trainee can book a place on the course.

The trainee booking request will now be sent to the Dealer Training Principal for approval.

In the case where no Dealer Training Principal is appointed for that company the booking request will be go directly to the Terex training centre for confirmation.



The screenshot shows the 'Scheduled Course Details' page for 'Rigid Dump Truck Level 2 (Level: 2)'. The page includes a navigation menu with 'Home', 'Technical Assistance', 'Training', 'TWS', 'Field Reporter', and 'Conditions'. The course details are as follows:

Course Details:	
Course:	Rigid Dump Truck Level 2 (Level: 2)
Description:	To provide the student with in depth knowledge and understanding of the TR45/60/70/100 control systems (Hydraulics, Engine, Transmission) including fault diagnosis, testing and adjustments.
Start Date:	23 Nov 2009
End Date:	26 Nov 2009
Location:	Classroom 1, Terex Centre of Excellence, Motherwell
Language:	French
Availability:	5 remaining of 5

Course Prerequisites:

- [Rigid Dump Truck Level 1](#)

You do not meet all the prerequisites of this course. Please ensure you have a suitable level of training before booking onto this course.

Please note you will be added to a waiting list in case of future cancellations.

In the event that a new course is scheduled, and there are places available, you will be automatically added.

Availability is on a first come first serve basis.

[Add this course to my wishlist](#)

Please note that this is only a booking request and has to be confirmed by Terex staff.

I understand that this course will be taught in French

[Book a place on this course](#)

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Scheduled Course Details: Training Principal Screen

As a Dealer Training Principal you have the ability to book any 'trainees' under your control on the scheduled courses.

You select the employee from the menu and click 'book selected employess' to book a place on the course.

This will now become a 'Provisional Booking' which now requires the approval of Terex training centre manager.

[Training Courses](#) > **Scheduled Course Details**

Scheduled Courses
Request A Course

Course Details:

Course:	Backhoe Loaders Level 1 & Level 2 (Level: 2)
Description:	Both Level 1 & Level 2 training run after each other. CO.
Start Date:	18 Jan 2010
End Date:	21 Jan 2010
Location:	Classroom 1, Terex Centre of Excellence, Motherwell
Language:	English
Availability:	10 remaining of 10

Course Prerequisites:
This course has no prerequisites

Please note you will be added to a waiting list in case of future cancellations.

In the event that a new course is scheduled, and there are places available, you will be automatically added.

Availability is on a first come first serve basis.

Please note that this is only a booking request and has to be confirmed by Terex staff.

I understand that this course will be taught in English

As a Terex dealer you can book employees onto this course. You will be unable to select employees already booked into this course.

<input type="checkbox"/>	Alan Bingham
<input type="checkbox"/>	Alan Clark
<input type="checkbox"/>	Ali Walker
<input type="checkbox"/>	Andrea Mitchell
<input type="checkbox"/>	Andy McRobbie

Course Booking Request

An email will be generated and sent to the Trainee and Dealer Principal to notify and register the booking request.

The Dealer Principal now has to login to the system and approve or deny the request.

From: donotreply@terex.com
To: Price, Kenny
Cc:
Subject: Terex Training : Booking Request

This is a BOOKING REQUEST regarding a Terex training course booking.

Trainee Name : Ian Ritchie
Trainee ID : 101853
Trainee Email : ian.ritchie@terex.com
Dealer Name : Terex Heavy UK (TEL - Motherwell)

Requested : 18 November 2009 by Ian Ritchie

Course Name : Rigid Dump Truck Level 2
Course Date : 23 November 2009
Course Location : Classroom 1, Terex Centre of Excellence, Motherwell

This REQUEST will be sent to the Dealer Principle for approval.

Regards,
Terex

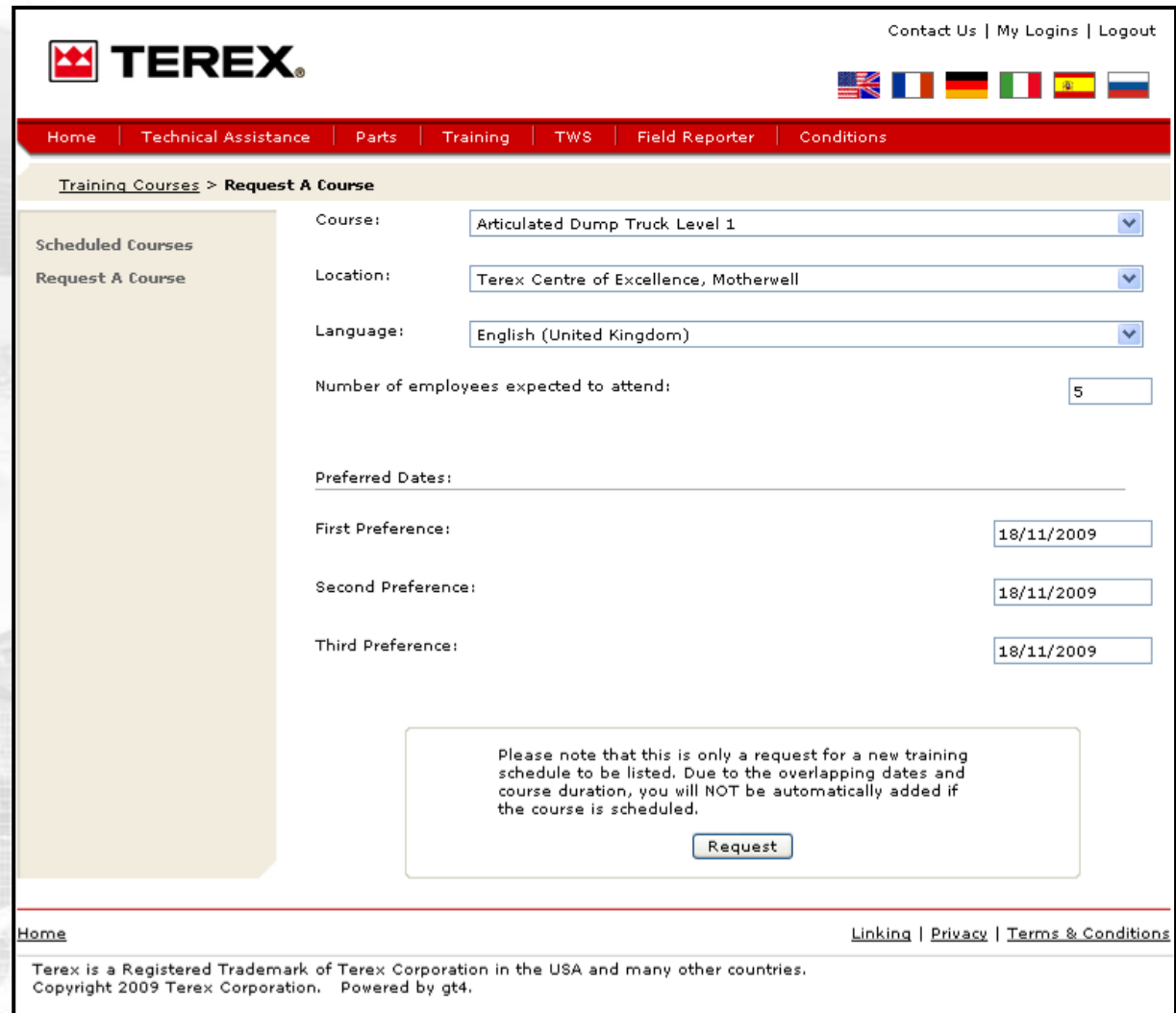
Request A Course: Unscheduled

'Request A Course' is where the trainee can request for a course to be scheduled that is outwith the current training schedule.

The trainee can put forward 3 possible dates that they would be available for this requested course.

The Terex training centre manager will receive the request. They can then react to what the customer needs are.

This gives the Terex training centre manager visibility of the customer needs and allows for the training team to be proactive in their training provision.



The screenshot shows the Terex Training Database interface for requesting a course. The page header includes the Terex logo, navigation links (Home, Technical Assistance, Parts, Training, TWS, Field Reporter, Conditions), and user options (Contact Us, My Logins, Logout). A sidebar on the left lists 'Scheduled Courses' and 'Request A Course'. The main form fields are:

- Course: Articulated Dump Truck Level 1
- Location: Terex Centre of Excellence, Motherwell
- Language: English (United Kingdom)
- Number of employees expected to attend: 5
- Preferred Dates: (empty field)
- First Preference: 18/11/2009
- Second Preference: 18/11/2009
- Third Preference: 18/11/2009

A note at the bottom of the form states: "Please note that this is only a request for a new training schedule to be listed. Due to the overlapping dates and course duration, you will NOT be automatically added if the course is scheduled." A "Request" button is located below the note.

Footer: Home | [Linking](#) | [Privacy](#) | [Terms & Conditions](#)
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My Trainees

The 'My Trainees' area is restricted to **Terex Dealer Training Principals**. This is where the Training Principal can manage their trainee course booking records, book their trainees on courses and view their trainee certification history.

The screenshot shows the Terex website interface. At the top right, there are links for "Contact Us", "My Logins", and "Logout". Below the logo, there are flags for the United Kingdom, France, Germany, Italy, Spain, and Russia. A navigation bar contains links for "Home", "Technical Assistance", "Parts", "Training", "TWS", "Field Reporter", and "Conditions". The "Training" link is active, and a dropdown menu is open, showing options: "Terex Training", "My Training", "Training Courses", and "My Trainees" (which is highlighted with a right-pointing arrow). Below the dropdown, a list of options is displayed: "Trainee Register", "New Trainee", "Trainee Transfers", "Bookings Requiring Approval", "Provisional Bookings", "Bookings Confirmed", "Bookings Complete", "Training Requirements", and "Quarterly Report".

Kenny Price has successfully logged in

Logout

You now have access to the following areas of the site:

- [3 Crown](#)
- [Conditions](#)
- [Field Reporter](#)
- [North America Online Tools](#)

Trainee Register

'Trainee Register' displays to the Training Principal the trainees who are registered on the Construction Support portal within their company.

It displays any requests that require approval and what courses have been booked for each individual.

Permissions will display either trainee or manager: if they are a dedicated Training Principal.

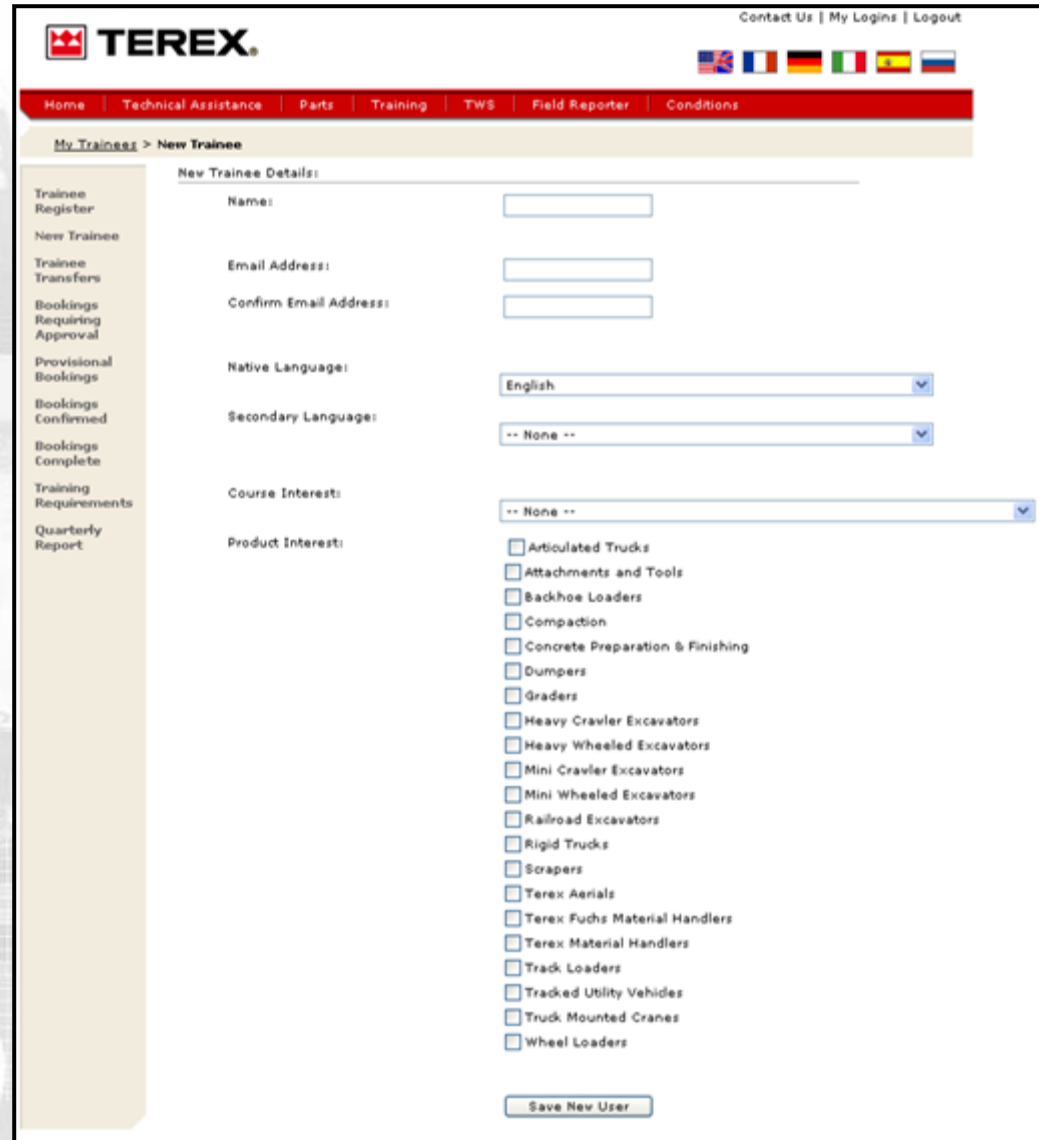
The screenshot shows the TEREX web application interface for the Trainee Register. At the top, there is a navigation bar with the TEREX logo and a menu with items: Home, Technical Assistance, Parts, Training, TWS, Field Reporter, and Conditions. To the right of the menu are links for Contact Us, My Logins, and Logout, along with flags for various countries (UK, France, Germany, Italy, Spain, Russia). Below the menu is a breadcrumb trail: My Trainees > Trainee Register. On the left side, there is a sidebar menu with the following items: Trainee Register, New Trainee, Trainee Transfers, Bookings Requiring Approval, Provisional Bookings, Bookings Confirmed, Bookings Complete, Training Requirements, and Quarterly Report. The main content area is titled 'My Trainees:' and contains a search box with 'Search' and 'Clear' buttons. Below the search box is a table with the following columns: TRAINEE, NAME (EMAIL), PERMISSIONS, AWAITING APPROVAL, and COURSES BOOKED. The table contains 16 rows of data, each representing a trainee. At the bottom of the table, there are navigation buttons for first, previous, next, and last, along with the text 'Showing 16 to 30 of 81 (Page: 2 of 6)'.

TRAINEE	NAME (EMAIL)	PERMISSIONS	AWAITING APPROVAL	COURSES BOOKED
	Dave MacDonald dave.macdonald@terex.com	Trainee	No	No
101912	David Brown david.brown@terex.com	Trainee	No	No
102071	David Rainey david.rainey@terex.com	Trainee	No	No
101321	Edward Mayanja edward.mayanja@terex.com	Trainee	No	No
101646	Eric Brogan eric.brogan@terex.com	Trainee	No	No
101356	Euan Cameron euan.cameron@terex.com	Trainee	No	No
	Gary Bradburn gary.bradburn@terex.com	Trainee	No	No
102074	George McDade george.mcdade@terex.com	Trainee	No	No
101916	George McLachlan george.mclachlan@terex.com	Trainee	No	No
	George McNeil george.mcneil@terex.com	Trainee	No	No
101941	Gordon Anderson gordon.p.anderson@terex.com	Trainee	No	No
101028	Harry Caunce harry.caunce@terex.com	Trainee	No	No
101318	Ian Mullen ian.w.mullen@terex.com	Trainee	No	No
101853	Ian Ritchie ian.ritchie@terex.com	Trainee	No	No
101892	Jack Rankin jack.rankin@terex.com	Trainee	No	No

New Trainee

'New Trainee' allows the Dealer Training Principal to request the Terex Training Centre to add the New Trainee to the system.

When the trainee has been added to the system the Principal can locate them in 'My Trainees' and book them on courses.



The screenshot shows the 'New Trainee' form in the TEREX Training Database. The form is titled 'New Trainee Details:' and includes the following fields and options:

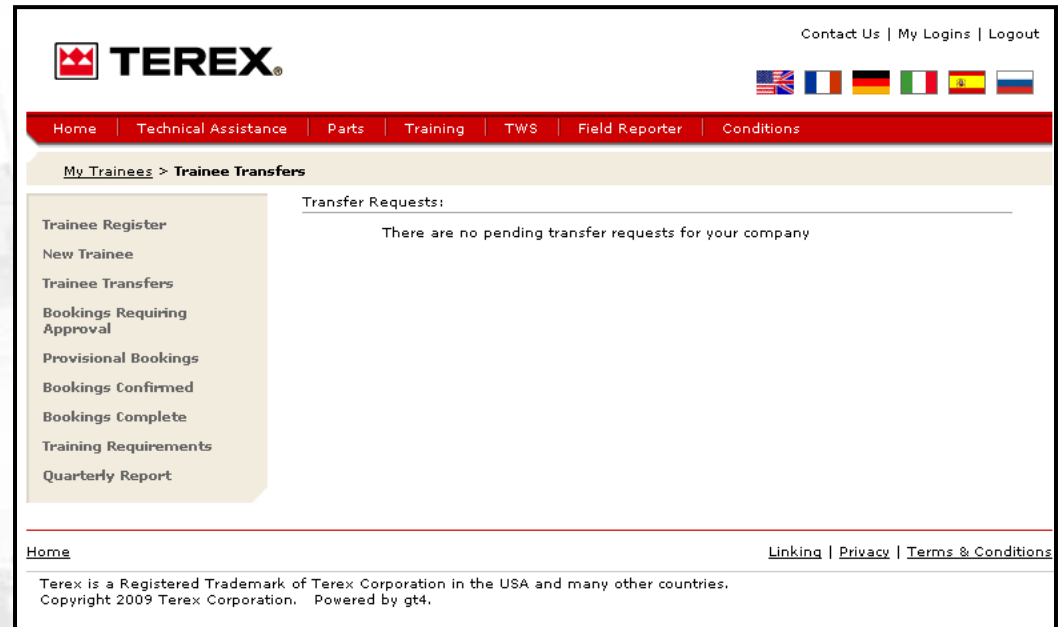
- Name:** Text input field
- Email Address:** Text input field
- Confirm Email Address:** Text input field
- Native Language:** Dropdown menu with 'English' selected
- Secondary Language:** Dropdown menu with '-- None --' selected
- Course Interest:** Dropdown menu with '-- None --' selected
- Product Interest:** List of checkboxes for various equipment types:
 - Articulated Trucks
 - Attachments and Tools
 - Backhoe Loaders
 - Compaction
 - Concrete Preparation & Finishing
 - Dumpers
 - Graders
 - Heavy Crawler Excavators
 - Heavy Wheeled Excavators
 - Mini Crawler Excavators
 - Mini Wheeled Excavators
 - Railroad Excavators
 - Rigid Trucks
 - Scrapers
 - Terex Aerials
 - Terex Fuchs Material Handlers
 - Terex Material Handlers
 - Track Loaders
 - Tracked Utility Vehicles
 - Truck Mounted Cranes
 - Wheel Loaders

At the bottom of the form is a 'Save New User' button. The page also features a navigation menu with links for Home, Technical Assistance, Parts, Training, TWS, Field Reporter, and Conditions. A sidebar on the left lists various training-related actions like Trainee Register, New Trainee, and Bookings.

Trainee Transfers

Transfer Requests will display any trainees who have requested a company change to the Principal's company.

The principal can either accept or deny the transfer.



TEREX Contact Us | My Logins | Logout

[Home](#) | [Technical Assistance](#) | [Parts](#) | [Training](#) | [TWS](#) | [Field Reporter](#) | [Conditions](#)

[My Trainees](#) > **Trainee Transfers**

- Trainee Register
- New Trainee
- Trainee Transfers**
- Bookings Requiring Approval
- Provisional Bookings
- Bookings Confirmed
- Bookings Complete
- Training Requirements
- Quarterly Report

Transfer Requests:

There are no pending transfer requests for your company

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Bookings Requiring Approval

An email will be generated and sent to the trainee and dealer principal to alert the principal that a booking request has been logged.

The principal has to login to the portal to view the training request.

From: donotreply@terex.com
To: Price, Kenny
Cc:
Subject: Terex Training : Booking Request

This is a BOOKING REQUEST regarding a Terex training course booking.

Trainee Name : Ian Ritchie
Trainee ID : 101853
Trainee Email : ian.ritchie@terex.com
Dealer Name : Terex Heavy UK (TEL - Motherwell)

Requested : 18 November 2009 by Ian Ritchie

Course Name : Rigid Dump Truck Level 2
Course Date : 23 November 2009
Course Location : Classroom 1, Terex Centre of Excellence, Motherwell

This REQUEST will be sent to the Dealer Principle for approval.

Regards,
Terex

Bookings Requiring Approval


'Bookings Requiring Approval' displays any bookings made by a trainee which require the approval of the Principal before they are forwarded on to the Terex Training Centre for confirmation.

Selecting the booking will open a new screen with more information.

The Principal will receive an automated email to alert them of any requests logged by their trainees.



Contact Us | My Logins | Logout



Home | Technical Assistance | Parts | Training | TWS | Field Reporter | Conditions

[My Trainees](#) > **Bookings Requiring Approval**

Trainee Register
New Trainee
Trainee Transfers
Bookings Requiring Approval
Provisional Bookings
Bookings Confirmed
Bookings Complete
Training Requirements
Quarterly Report

Bookings Requiring Approval:

DATE	TRAINEE	COURSE	LEVEL	LOCATION
23 Nov 2009	Ian Ritchie	Rigid Dump Truck Level 2 To provide the student with in depth knowledge and understanding of the TR45/60/70/100 control systems (Hydraulics, Engine, Transmission) including fault diagnosis, testing and adjustments.	2	Classroom 1 Terex Centre of Excellence, Motherwell

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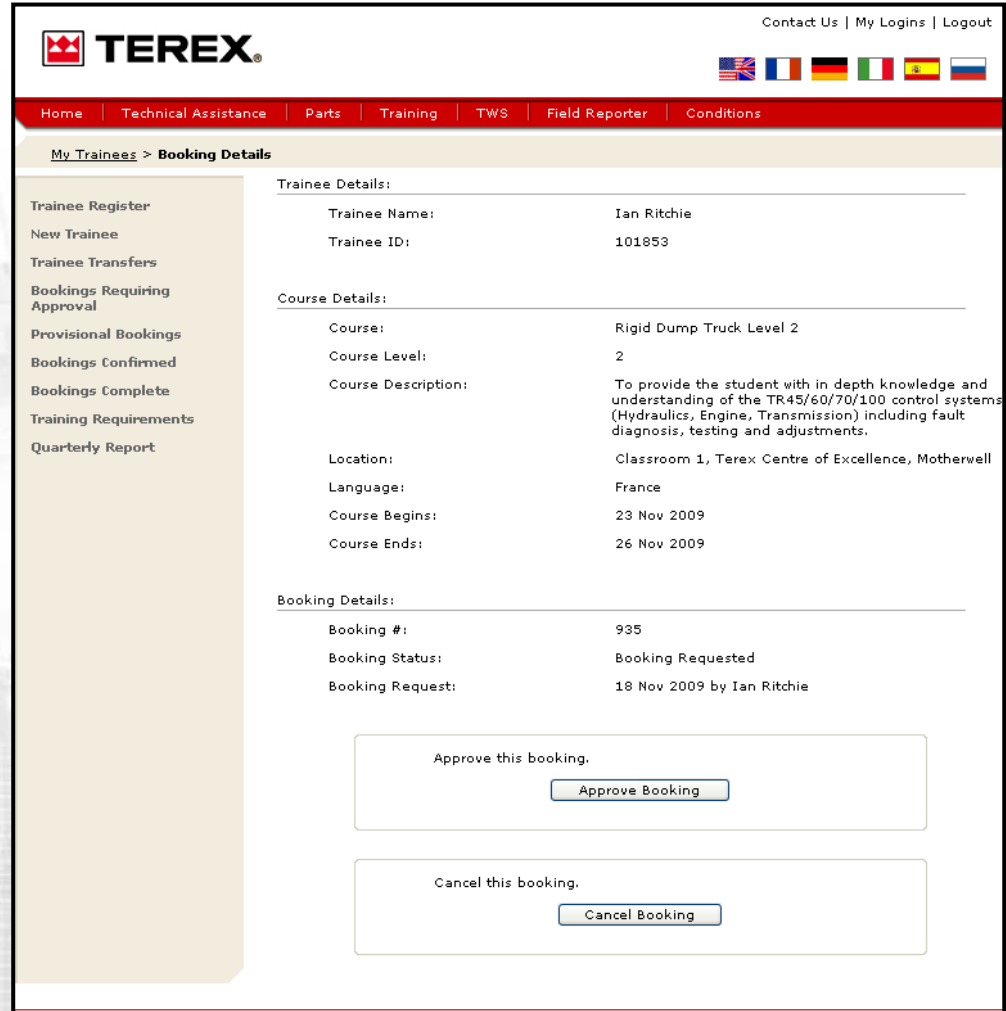
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Bookings Requiring Approval

'Bookings Requiring Approval' displays any bookings made by a trainee which require the approval of the Principal before they are forwarded on to the Terex Training Centre for confirmation.

Once the booking has been approved by the Principal it then becomes a 'Provisional Booking'.

The Principal can also cancel the booking. The trainee will receive an automated email response advising them of this.



TEREX

Contact Us | My Logins | Logout

Home | Technical Assistance | Parts | Training | TWS | Field Reporter | Conditions

My Trainees > Booking Details

Trainee Register
New Trainee
Trainee Transfers
Bookings Requiring Approval
Provisional Bookings
Bookings Confirmed
Bookings Complete
Training Requirements
Quarterly Report

Trainee Details:

Trainee Name:	Ian Ritchie
Trainee ID:	101853

Course Details:

Course:	Rigid Dump Truck Level 2
Course Level:	2
Course Description:	To provide the student with in depth knowledge and understanding of the TR45/60/70/100 control systems (Hydraulics, Engine, Transmission) including fault diagnosis, testing and adjustments.
Location:	Classroom 1, Terex Centre of Excellence, Motherwell
Language:	France
Course Begins:	23 Nov 2009
Course Ends:	26 Nov 2009

Booking Details:

Booking #:	935
Booking Status:	Booking Requested
Booking Request:	18 Nov 2009 by Ian Ritchie

Approve this booking.

Approve Booking

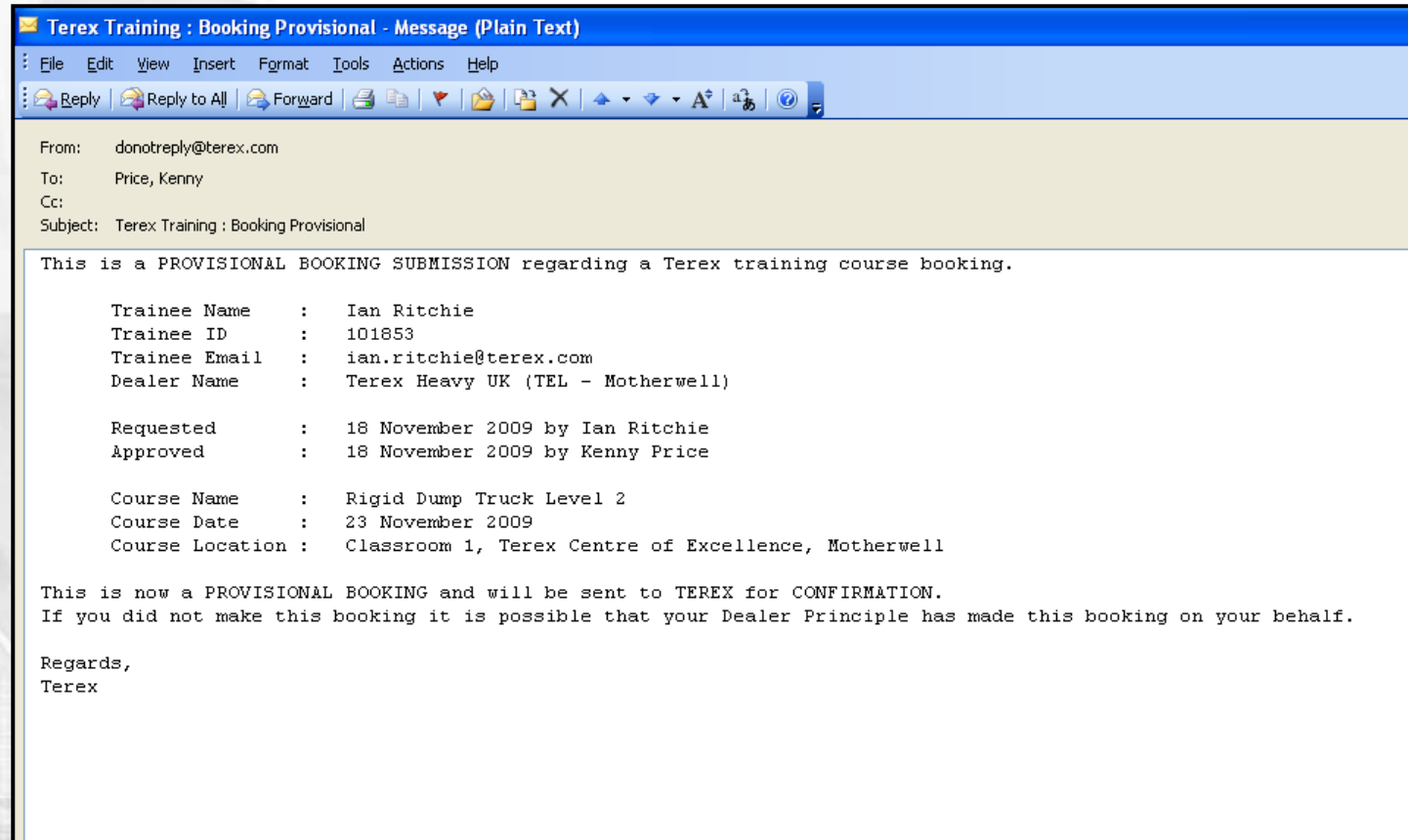
Cancel this booking.

Cancel Booking

Provisional Bookings

An email will generated and sent to the trainee and dealer principal to give notice of the status of the booking.

A provisional booking is waiting on confirmation from the Terex training centre.



The screenshot shows an email client window titled "Terex Training : Booking Provisional - Message (Plain Text)". The email header includes:

From: donotreply@terex.com
To: Price, Kenny
Cc:
Subject: Terex Training : Booking Provisional

The body of the email contains the following text:

This is a PROVISIONAL BOOKING SUBMISSION regarding a Terex training course booking.

Trainee Name : Ian Ritchie
Trainee ID : 101853
Trainee Email : ian.ritchie@terex.com
Dealer Name : Terex Heavy UK (TEL - Motherwell)

Requested : 18 November 2009 by Ian Ritchie
Approved : 18 November 2009 by Kenny Price

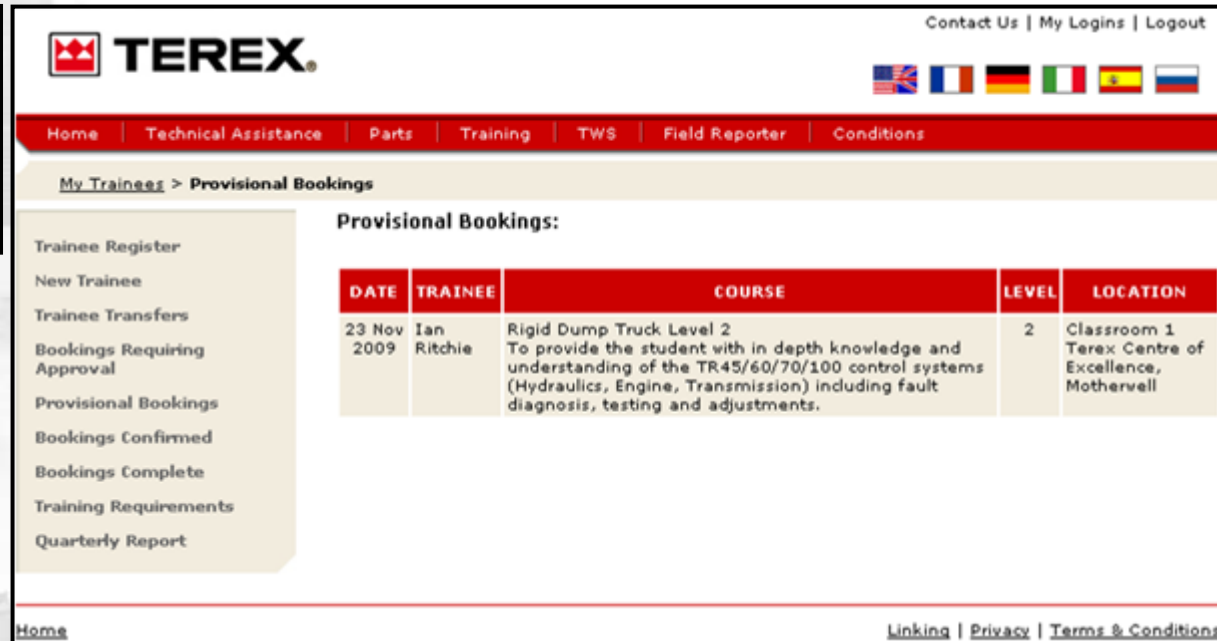
Course Name : Rigid Dump Truck Level 2
Course Date : 23 November 2009
Course Location : Classroom 1, Terex Centre of Excellence, Motherwell

This is now a PROVISIONAL BOOKING and will be sent to TEREX for CONFIRMATION.
If you did not make this booking it is possible that your Dealer Principle has made this booking on your behalf.

Regards,
Terex

Provisional Bookings: Dealer Principal Screen

'Provisional Bookings' displays any bookings approved by the principal that are awaiting confirmation from the Terex training centre team.



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[My Trainees](#) > Provisional Bookings

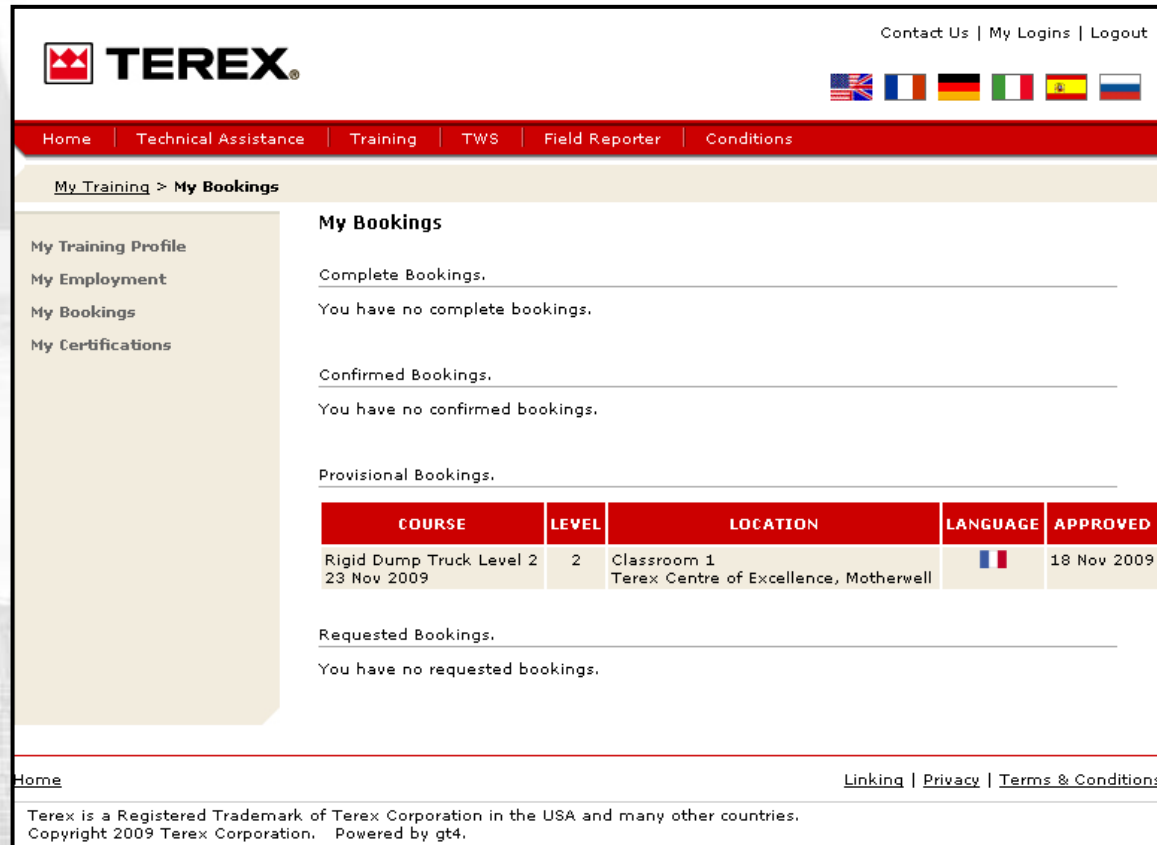
Provisional Bookings:

DATE	TRAINEE	COURSE	LEVEL	LOCATION
23 Nov 2009	Ian Ritchie	Rigid Dump Truck Level 2 To provide the student with in depth knowledge and understanding of the TR45/60/70/100 control systems (Hydraulics, Engine, Transmission) including fault diagnosis, testing and adjustments.	2	Classroom 1 Terex Centre of Excellence, Motherwell


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Provisional Bookings: Trainee Screen

'Provisional Bookings' displays any bookings approved by the principle that are awaiting confirmation from the Terex training centre team.



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[My Training](#) > **My Bookings**

My Bookings

[Complete Bookings.](#)
You have no complete bookings.

[Confirmed Bookings.](#)
You have no confirmed bookings.

[Provisional Bookings.](#)

COURSE	LEVEL	LOCATION	LANGUAGE	APPROVED
Rigid Dump Truck Level 2 23 Nov 2009	2	Classroom 1 Terex Centre of Excellence, Motherwell		18 Nov 2009

[Requested Bookings.](#)
You have no requested bookings.

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Bookings Confirmed

Once the booking has been confirmed by the Terex training centre, an email will be generated and sent to the trainee and dealer principal.

Either the trainee or dealer principal should now login into the portal and complete the booking.

From: donotreply@terex.com
To: Price, Kenny
Cc:
Subject: Terex Training : Booking Confirmation

This is a BOOKING CONFIRMATION regarding a Terex training course booking.

Trainee Name : Ian Ritchie
Trainee ID : 101853
Trainee Email : ian.ritchie@terex.com
Dealer Name : Terex Heavy UK (TEL - Motherwell)

Requested : 18 November 2009 by Ian Ritchie
Approved : 18 November 2009 by Kenny Price
Confirmed : 19 November 2009 by Terex admin

Course Name : Rigid Dump Truck Level 2
Course Date : 23 November 2009
Course Location : Classroom 1, Terex Centre of Excellence, Motherwell

Terex has now made this a CONFIRMED BOOKING.
Please login to the training area and complete your travel details to complete your booking.

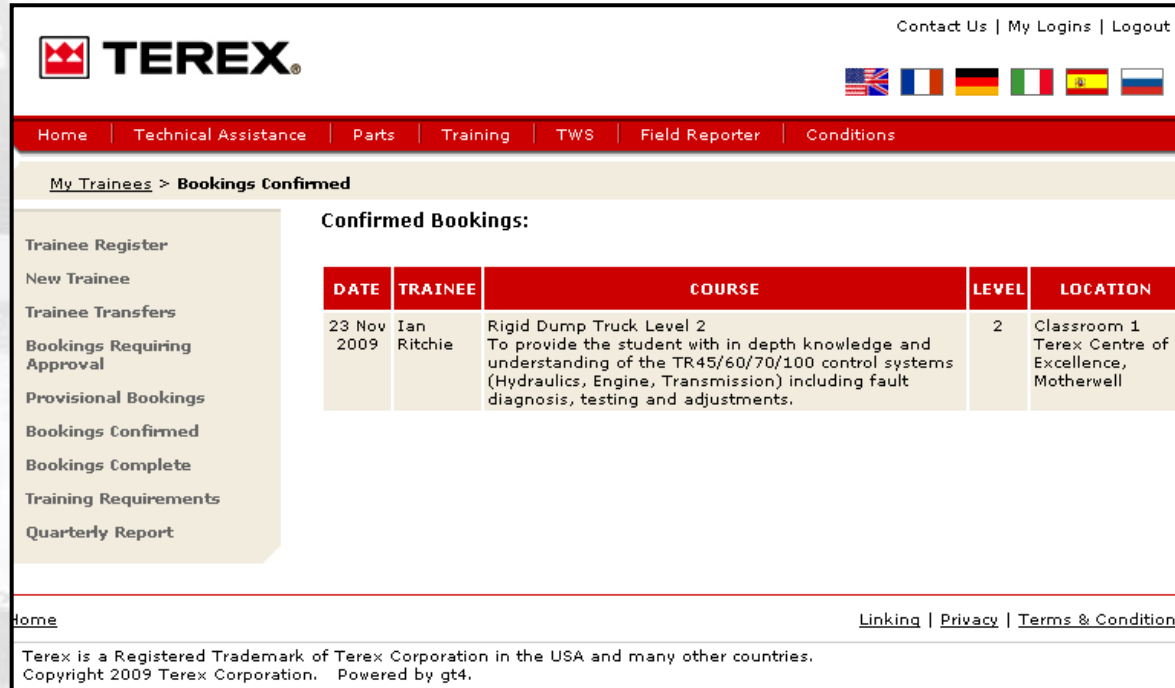
Regards,
Terex

Bookings Confirmed: Dealer Principal Screen

'Confirmed Bookings' displays any bookings that have been accepted by the Terex training centre.

These bookings have still to be completed. This is accomplished by selecting the booking and completing the travel arrangement screen.

If the course does not offer complimentary travel and hotel reservation service then the booking will skip this stage direct to the 'Completed Booking' stage.



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Confirmed Bookings:

DATE	TRAINEE	COURSE	LEVEL	LOCATION
23 Nov 2009	Ian Ritchie	Rigid Dump Truck Level 2 To provide the student with in depth knowledge and understanding of the TR45/60/70/100 control systems (Hydraulics, Engine, Transmission) including fault diagnosis, testing and adjustments.	2	Classroom 1 Terex Centre of Excellence, Motherwell

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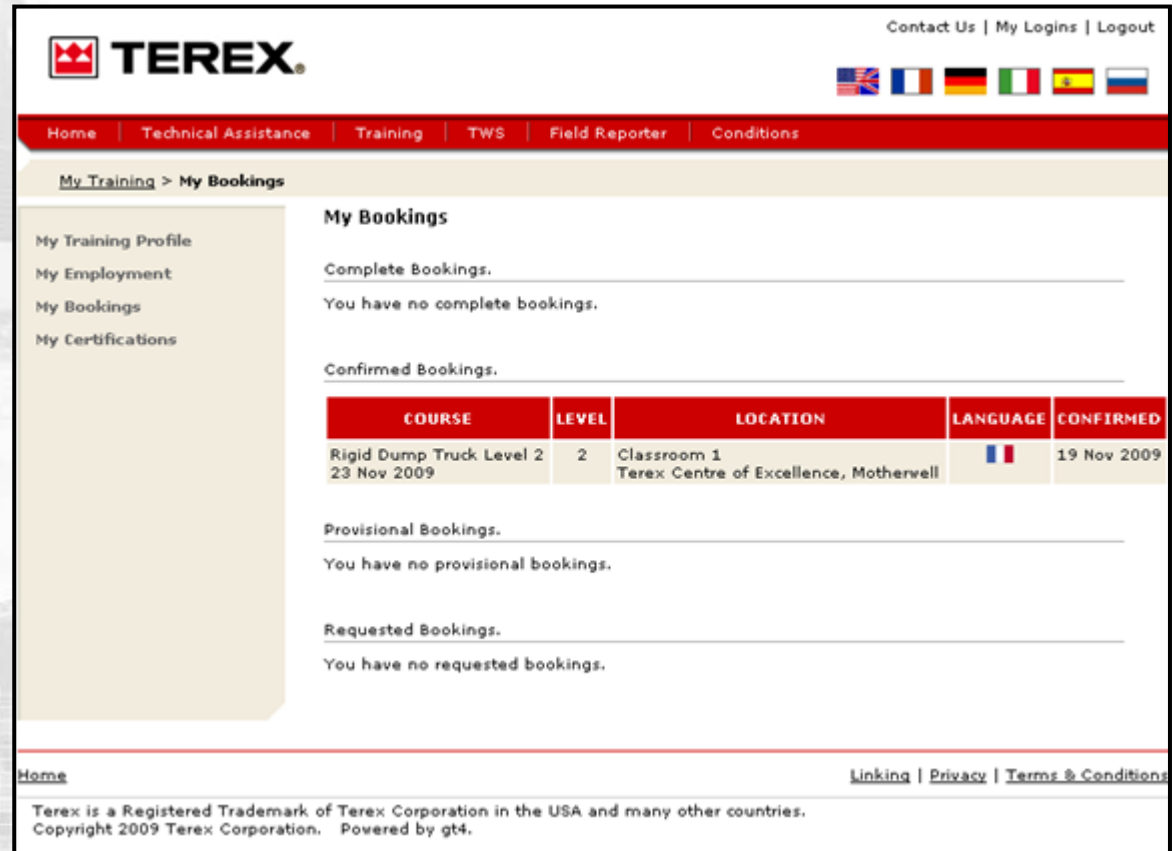
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Bookings Confirmed: Trainee Screen


'Confirmed Bookings' displays any bookings that have been accepted by the Terex training centre.

These bookings have still to be completed. This is accomplished by selecting the booking and completing the travel arrangement screen.

If the course does not offer complimentary travel and hotel reservation service then the booking will skip this stage direct to the 'Completed Booking' stage.



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My Bookings

Complete Bookings.
You have no complete bookings.

Confirmed Bookings.

COURSE	LEVEL	LOCATION	LANGUAGE	CONFIRMED
Rigid Dump Truck Level 2 23 Nov 2009	2	Classroom 1 Terex Centre of Excellence, Motherwell		19 Nov 2009

Provisional Bookings.
You have no provisional bookings.

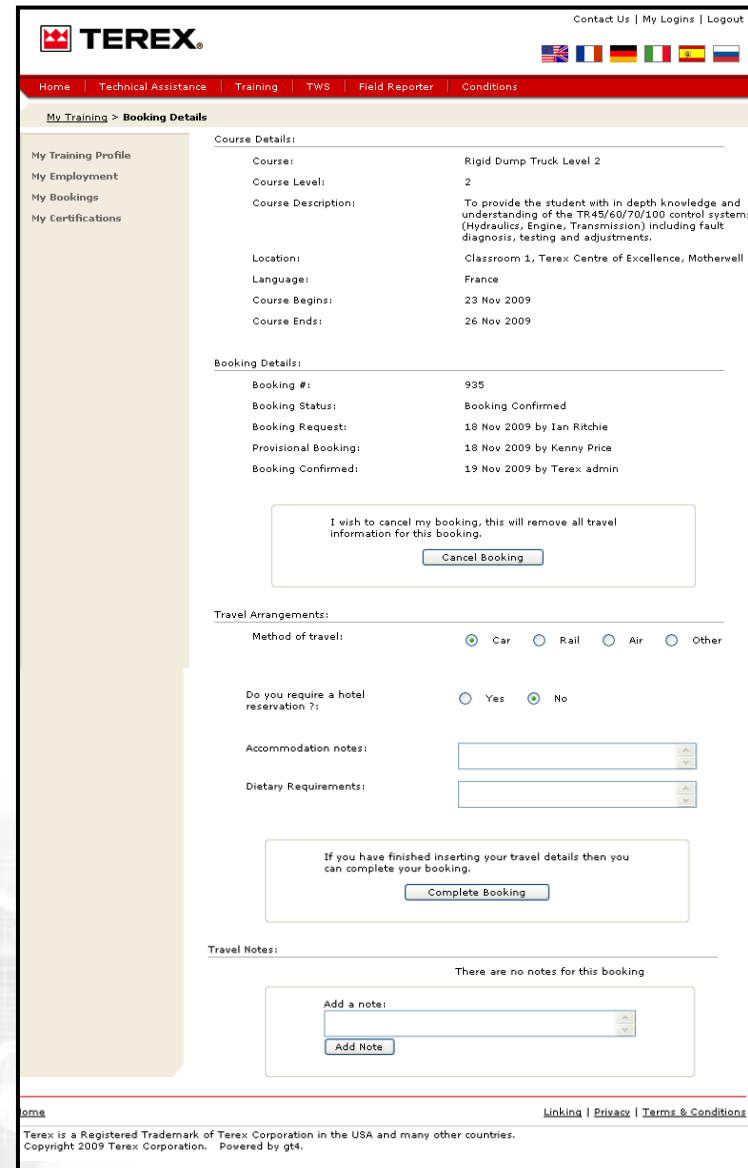
Requested Bookings.
You have no requested bookings.

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Bookings Confirmed

The travel arrangement screen must be filled in to complete the course booking.



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[My Training](#) > **Booking Details**

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My Employment
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My Certifications

Course Details:

Course:	Rigid Dump Truck Level 2
Course Level:	2
Course Description:	To provide the student with in depth knowledge and understanding of the TR45/60/70/100 control systems (Hydraulics, Engine, Transmission) including fault diagnosis, testing and adjustments.
Location:	Classroom 1, Terex Centre of Excellence, Motherwell
Language:	France
Course Begins:	23 Nov 2009
Course Ends:	26 Nov 2009

Booking Details:

Booking #:	935
Booking Status:	Booking Confirmed
Booking Request:	18 Nov 2009 by Ian Ritchie
Provisional Booking:	18 Nov 2009 by Kenny Price
Booking Confirmed:	19 Nov 2009 by Terex admin

I wish to cancel my booking, this will remove all travel information for this booking.

Travel Arrangements:

Method of travel: Car Rail Air Other

Do you require a hotel reservation?: Yes No

Accommodation notes:

Dietary Requirements:

If you have finished inserting your travel details then you can complete your booking.

Travel Notes:

There are no notes for this booking

Add a note:

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Bookings Complete

An email will be generated and sent to the trainee and dealer principal to confirm completion of the booking process.

From: donotreply@terex.com
To: Price, Kenny
Cc:
Subject: Terex Training : Booking Completion

This is a BOOKING COMPLETION regarding a Terex training course booking.

Trainee Name : Ian Ritchie
Trainee ID : 101853
Trainee Email : ian.ritchie@terex.com
Dealer Name : Terex Heavy UK (TEL - Motherwell)

Requested : 18 November 2009 by Ian Ritchie
Approved : 18 November 2009 by Kenny Price
Confirmed : 19 November 2009 by Terex admin
Completed : 19 November 2009 by Kenny Price

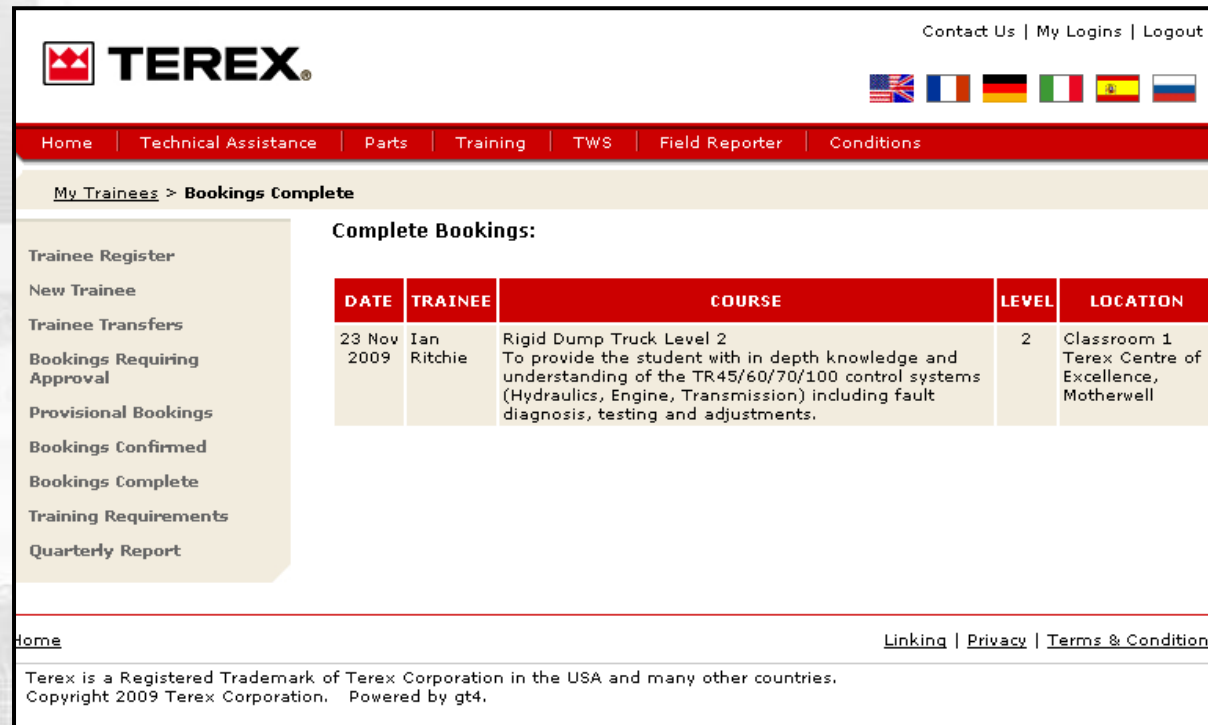
Course Name : Rigid Dump Truck Level 2
Course Date : 23 November 2009
Course Location : Classroom 1, Terex Centre of Excellence, Motherwell

This is now a COMPLETED BOOKING, thank you for providing your travel details.

Regards,
Terex

Bookings Complete: Dealer Principal Screen

'Bookings Complete' displays any trainee bookings that have successfully completed the registration process.



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[My Trainees](#) > **Bookings Complete**

Complete Bookings:

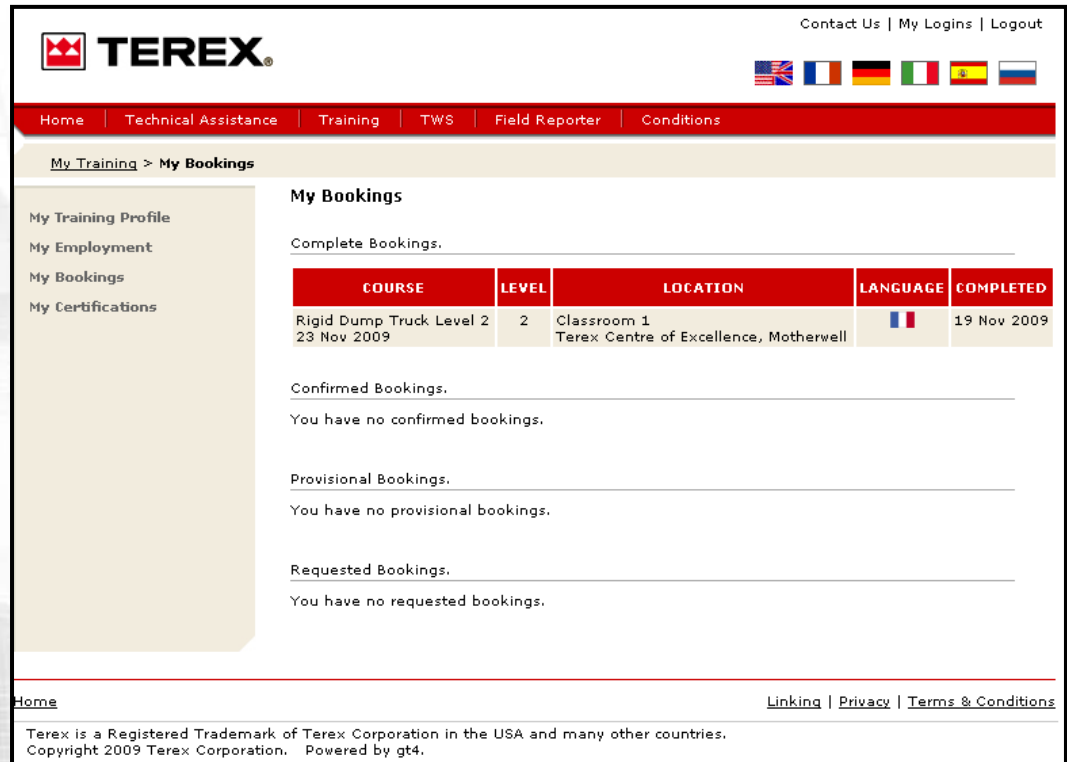
DATE	TRAINEE	COURSE	LEVEL	LOCATION
23 Nov 2009	Ian Ritchie	Rigid Dump Truck Level 2 To provide the student with in depth knowledge and understanding of the TR45/60/70/100 control systems (Hydraulics, Engine, Transmission) including fault diagnosis, testing and adjustments.	2	Classroom 1 Terex Centre of Excellence, Motherwell

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Bookings Complete: Trainee Screen

'Bookings Complete' displays any trainee bookings that have successfully completed the registration process.



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My Bookings

Complete Bookings.

COURSE	LEVEL	LOCATION	LANGUAGE	COMPLETED
Rigid Dump Truck Level 2 23 Nov 2009	2	Classroom 1 Terex Centre of Excellence, Motherwell		19 Nov 2009

Confirmed Bookings.
You have no confirmed bookings.

Provisional Bookings.
You have no provisional bookings.

Requested Bookings.
You have no requested bookings.

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Training Requirements

'Training Requirements' displays all available courses within the Terex training network.

Selecting any of these courses for request will open the 'Course Request' page.

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Training Requirements:

COURSE	LEVEL	AVAILABILITY
3500 Hydrostatic Dumper Level 1	1	request
5-7000 Tier 2 Dumpers Level 1	1	request
9-10000 Tier 2 Dumpers Level 1	1	request
Articulated Dump Truck Technical Sales Training	1	request
Basic Hydraulics, Terex Atlas Products	1	request
Compact Equipment Technical Sales training	1	request
Compact Product range Technical Sales	1	request
Diagnostic Software for Articulated and Rigid Dump Truck	1	request
HD Mini Dumpers Level 1	1	request
Light Tandem Rollers Level 1	1	request
Motor Grader (TG) Technical Sales Training	1	request
Pedestrian Rollers L1	1	request
PT/PS 2/3000 Dumpers Level 1	1	request
Rigid Dump Truck Technical Sales Training	1	request
TA2 Manual Dumpers Level 1	1	request
TA5-TA7 Dumpers Level 1	1	request
TA9-TA10 Dumpers Level 1	1	request
Tandem Rollers Level 1	1	request
Terex Fuchs Electric Basics	1	request
Terex Fuchs Engine Basics	1	request
Terex Fuchs Hydraulic Basics	1	request
TL Wheel Loader	1	request
5-10000 Tier 2 Dumpers Level 2	2	request
AL Hafen Terex Fuchs	2	request
AL Holz Terex Fuchs	2	request
AL Recycling Terex Fuchs	2	request
AL Schrott Terex Fuchs	2	request
Backhoe Loaders Level 2	2	request
GL Diagnose Terex Fuchs	2	request
GL Elektrik Terex Fuchs	2	request
GL Hydraulik Terex Fuchs	2	request
GL Motor Terex Fuchs	2	request
Grundlehrgang Hydraulik	2	request
Grundlehrgang Terex Schaeff	2	details
HD Mini Dumpers Level 2	2	request
Heavy Crawler Excavator, TC210 - TC260	2	request
Heavy Wheeled Excavators, TW140 - TW240	2	details
Level 2 TL 65 - 260	2	request
PT/PS 2/3000 Dumpers Level 2	2	request
TA2 Manual Dumpers Level 2	2	request
TA25/27/30 Articulated Dump Truck Level 2	2	request
TA5-TA10 Dumpers Level 2	2	request
TC TW Formation Mini et Midi pelle	2	request
Terex Fuchs Diagnostic Basics	2	request

Quarterly Report

'Quarterly Reports' allows the Training Principal to view all completed training certifications for their trainees.

They can use the search facility to sort the reports for different dates.

Any expired certifications for their trainees will be displayed at the bottom of the page.

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Trainee Register

New Trainee

Trainee Transfers

Bookings Requiring Approval

Provisional Bookings

Bookings Confirmed

Bookings Complete

Training Requirements

Quarterly Report

Quarterly Reporting:

From: To:

New Trainee Certification:

ACHIEVED	EXPIRES	TRAINEE	COURSE	LEVEL
17 Sep 2009	17 Sep 2011	Laurie McDougall	Articulated Dump Truck Level 1	1
17 Sep 2009	17 Sep 2012	Laurie McDougall	Rigid Dump Truck Level 1	1
17 Sep 2009	17 Sep 2011	Steven Roberts	Articulated Dump Truck Level 1	1
17 Sep 2009	17 Sep 2011	Lindsay Scouller	Articulated Dump Truck Level 1	1
17 Sep 2009	17 Sep 2012	Lindsay Scouller	Rigid Dump Truck Level 1	1
17 Sep 2009	17 Sep 2011	Lynsey Hanney	Articulated Dump Truck Level 1	1
17 Sep 2009	17 Sep 2012	Lynsey Hanney	Rigid Dump Truck Level 1	1
17 Sep 2009	17 Sep 2011	Lyle Sibbald	Articulated Dump Truck Level 1	1
17 Sep 2009	17 Sep 2012	Lyle Sibbald	Rigid Dump Truck Level 1	1
17 Sep 2009	17 Sep 2011	George McLachlan	Articulated Dump Truck Level 1	1
17 Sep 2009	17 Sep 2012	George McLachlan	Rigid Dump Truck Level 1	1
17 Sep 2009	17 Sep 2011	Tracey Thornton	Articulated Dump Truck Level 1	1
17 Sep 2009	17 Sep 2012	Tracey Thornton	Rigid Dump Truck Level 1	1
13 Nov 2009	13 Nov 2011	Steven Roberts	TA35/40 Articulated Dump Truck Level 2	2
13 Nov 2009	13 Nov 2011	David Rainey	TA35/40 Articulated Dump Truck Level 2	2
13 Nov 2009	13 Nov 2011	Robert Miller	TA35/40 Articulated Dump Truck Level 2	2
13 Nov 2009	13 Nov 2011	George McDade	TA35/40 Articulated Dump Truck Level 2	2
13 Nov 2009	13 Nov 2011	William Low	TA35/40 Articulated Dump Truck Level 2	2
13 Nov 2009	13 Nov 2011	Matthew McMahon	TA35/40 Articulated Dump Truck Level 2	2

Certification Requiring Renewal:

ACHIEVED	EXPIRES	TRAINEE	COURSE	LEVEL
05 Sep 2007	05 Sep 2009	Ian Mullen	Articulated Dump Truck Level 1	1

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